

## EVENT INFORMATION (PLEASE PRINT CLEARLY)

EVENT NAME:	EVENT DATE(S):
COMPANY NAME:	ONSITE CONTACT:
BOOTH NUMBER(S):	TELEPHONE NUMBER:
EMAIL ADDRESS:	ADDRESS:
SHOW MANAGER CONTACT:	COMPANY WEBSITE/SOCIAL MEDIA:

## SAMPLE(S) - PLEASE SPECIFY THE ITEMS YOU WISH TO SAMPLE:

TO DISTRIBUTE SAMPLES, PRODUCT(S) MUST BE THE EXHIBITOR'S PRIMARY LINE OF BUSINESS

DESCRIPTION OF SAMPLE ITEM(S)	SIZE OF SAMPLE(S) CIRCLE ONE: <b>**REFER TO SAMPLE SIZE GUIDELINES BELOW**</b>		
	0.5 oz	1 oz	2 oz

THE ABOVE NOTED PRODUCTS ARE THE PRIMARY LINE OF BUSINESS:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
THE ABOVE NOTED PRODUCTS HAVE BEEN CREATED IN A COMMERCIAL KITCHEN:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
METHOD OF DISTRIBUTION:	PURPOSE OF DISTRIBUTION:	
EXHIBITOR AUTHORIZED SIGNATURE:	PRINT NAME:	

## SALE PRODUCT(S) - PLEASE SPECIFY THE ITEMS YOU WISH TO SELL:

TO SELL, PRODUCT(S) MUST BE PRODUCED AND/OR SOLD AS THE EXHIBITOR'S PRIMARY LINE OF BUSINESS, SOLD IN BULK AND INTENDED TO BE CONSUMED OFF-SITE

DESCRIPTION OF SALE ITEM(S)	SIZE OF SALE PRODUCT/TYPE OF PACKAGING

THE ABOVE NOTED PRODUCTS ARE THE PRIMARY LINE OF BUSINESS:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
THE ABOVE NOTED PRODUCTS HAVE BEEN CREATED IN A COMMERCIAL KITCHEN:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
METHOD OF DISTRIBUTION:	PURPOSE OF DISTRIBUTION:	
EXHIBITOR AUTHORIZED SIGNATURE:	PRINT NAME:	

Thank you for your inquiry to sell or distribute sample food & beverage (herein after referred to as "Samples"). The International Centre holds the exclusive rights for food & beverage production and distribution within its facility. "Show Distributors" (i.e. show management, exhibitors, sponsors, vendors, etc.) may request permission to sell or distribute samples for product(s) that are produced and/or sold as their primary line of business. With the prior written approval of The International Centre, Show Distributors are permitted to distribute samples only for the above mentioned Event and Event Date(s). The International Centre holds all final rights to approve or deny any or all requests. All approved Show Distributors must comply with the following terms and conditions and approval may be withdrawn if any of such terms and conditions are violated.

- Show Distributors approved by The International Centre are permitted to:
  - (A) sell products that are packaged, sealed in bulk quantities and intended to be consumed off site; and/or
  - (B) distribute complimentary food samples on premises during a show/event but are restricted to one ounce (1oz) for snack foods, two ounces (2oz) for food products of any kind.
  - (C) 0.5oz - 2oz for alcohol samples. The sale or distribution of complimentary alcoholic samples are not permitted without The International Centre's prior written approval; Show Distributors must obtain all required permits and insurance coverages and fully comply with the rules and regulations of all relevant authorities including but not limited to The International Centre, the AGCO and the LLBO. \*fees apply
- Authorized Show Distributors agree to indemnify The International Centre with respect to any liability resulting from the sale or distribution of Samples. The International Centre will not be responsible for the quality and/or state of the Samples sold or distributed. The Show Distributors must comply with all The International Centre and government (municipal/provincial/federal) sanctioned food health and safety regulations.
- All costs associated with the transportation, setup, power, display, clean-up and tear down of the exhibit booth, products, equipment, smallwares, et cetera are the responsibility of the Show Distributors conducting the sale or distribution of samples.
- Hours of operation must be adhered to as scheduled by show/event management and/or The International Centre.
- The International Centre will review your request within five (5) business days of receipt of a fully completed request form. All requests should be emailed to [catering@internationalcentre.com](mailto:catering@internationalcentre.com) no later than 30 days prior to the show/event.
- Please complete and submit all necessary Peel Public Health forms for the public distribution of Food & Beverage. Please visit the Region of Peel Health Department at <https://peelregion.ca/services/health-and-safety/special-event-permit> or food handling and/or preparation guidelines. Any violations of the health code may result in the immediate termination of food services by Region of Peel or The International Centre.

## FOR THE INTERNATIONAL CENTRE OFFICE USE ONLY

DATE:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED	<input type="checkbox"/> PENDING APPROVAL
APPROVED BY:	SIGNATURE:		
COMMENTS:			